

## Sample Scope of Work – Project Deliverables

**Gateway Name:** ABC Gateway Site

**Applicant Name:** Same

**Project Summary** (from item 1 on page 2 of application):

This project – “Interpreting & Fostering Bay Stewardship at ABC Gateway Site” - will create an entirely new means for involving community residents and visitors in stewardship, while promoting and interpreting its importance at the same time. Specifically, the project will (a) design and establish an on-going volunteer restoration program focused initially on stream-side reforestation - a Bay watershed-wide priority with direct application on-site and (b) produce and install a series of three exterior wayside exhibits interpreting the function of forest buffers.

	Project Tasks	Product/Deliverable
Task # from Task List	This column should specify all key, significant or milestone project tasks.	Fully describe the product/deliverable that will result from each key, significant or milestone task.
1	Develop a planting plan with mapped target areas and a list of prescribed plantings for each area	The plan will identify the targeted planting areas and provide a detailed description of the projected benefits of planting specified plant species in the various zones
4	Recruit volunteers for initial planting sessions, maintenance & monitoring, exhibit installation and follow-up plantings	Establish a team of volunteers, sufficient in number to provide three teams of 20 persons for initial plantings and one team of 15 volunteers for follow-up maintenance and replanting, and exhibit installation
7	Conduct 3 planting sessions	1,000 seedlings planted in the riparian buffer zone (as shown in the planting plan)
10	Conduct re-planting session	Replanting as necessary to maintain the desired number and density of seedlings within the riparian buffer zone
13	Develop conceptual wayside exhibit plan	The conceptual plan will identify the location and the interpretive context for each of the three waysides; the plan will also outline the content—text and graphics—for each of the waysides in sufficient detail to understand the content distinction and interaction among the three and the full scope of the presentation when all three are viewed together
21	Install three wayside exhibit panels	Three wayside exhibit panels designed, fabricated and installed on site in accordance with the placement described in the conceptual plan

(Add additional rows if needed)